



WELLBEING CENTER KEY (FOB) RESPONSIBILITIES

SEL is issuing you an access key that will grant access to the Wellbeing Center facility. Please note the following expectations:

- Contact Wellbeing Staff and/or SEL Physical Security immediately if your access key is lost or stolen.
- Treat your access key responsibly and ensure it is in your possession, just as you would treat a key to your home.
- Do not loan your access key to others.
- Return your access key to the Wellbeing Center staff at the end of your membership.
- If your access key is lost, stolen, or damaged because you failed to exercise reasonable care, you may be charged a \$20 replacement fee.

As a Wellbeing Center user, I understand these expectations and responsibilities.

Employee Name

Employee Signature

Dependent Name

Dependent Signature

Date